



# UPC VOUCHER

All vouchers must include the following information:

Name \_\_\_\_\_

Address \_\_\_\_\_

W9 (check one)	<input type="checkbox"/>	Attached	<input type="checkbox"/>
Reimbursement (check one)	<input type="checkbox"/>	No	<input type="checkbox"/>
Fund (check one)	<input type="checkbox"/>	Designated	<input type="checkbox"/>
	On file		
	Yes		
	GF		

Detail	Account #	Amount
Total		

Approval \_\_\_\_\_ Date \_\_\_\_\_

List Attachments \_\_\_\_\_

For office use only.

Date Paid	Ck/ETF #
Notes	